AgriDesk: step-by-step guide

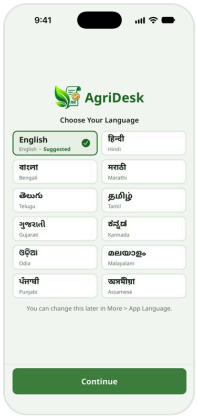
How to use AgriDesk in your shop, for the owner, the staff and the PC counter. Each step matches the walkthrough video.

In this guide

1. Getting Started
2. Stock
3. Billing
4. Khata
5. Reports
6. Staff
7. PC Counter
8. Works Offline

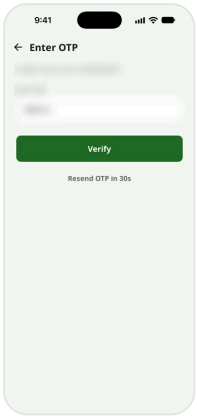
1. Getting Started

Everyone



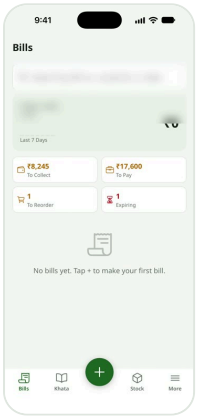
1

First, choose your language. AgriDesk works in twelve languages, and you can change it any time.



2

Sign in with your mobile number. A one-time code comes by SMS, so there is no password to remember.

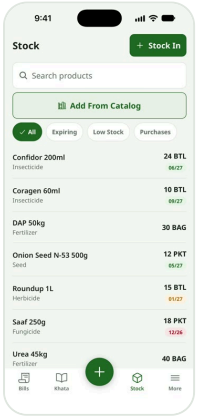


3

The home screen shows today's sales, money to collect, money to pay, and what to reorder.

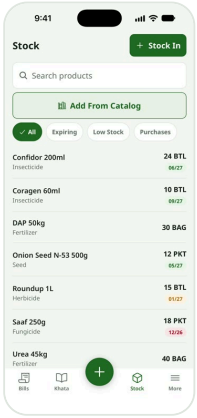
2. Stock

Owner



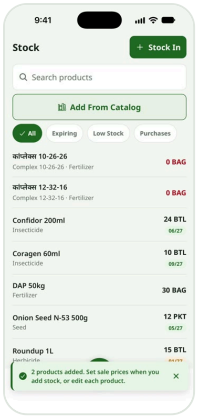
4

Open Stock to see every product, with its quantity and expiry date.



5

Use the filters to see what expires soon, or what is running low.

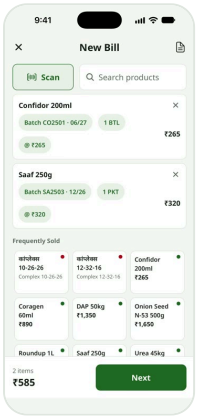


6

Add products quickly from the built-in catalog. Tick what you sell, and tap Import.

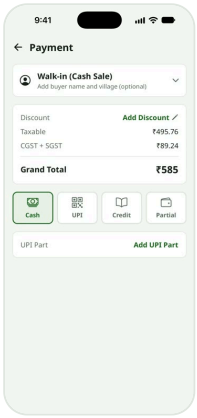
3. Billing

Owner and staff



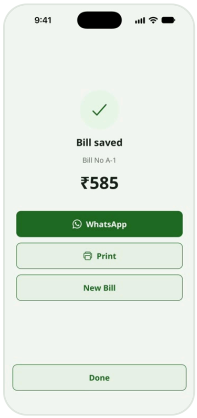
7

To make a bill, tap the plus button. Tap a product, or scan its barcode.



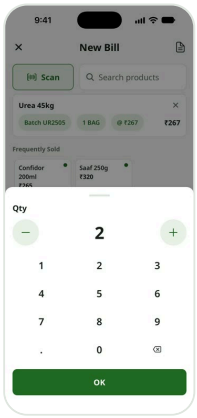
8

On the payment screen, GST is worked out for you. Choose cash, and save.



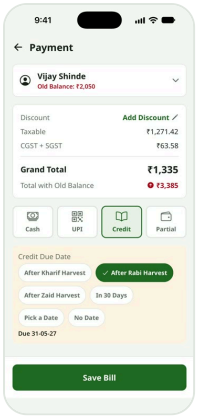
9

The bill is saved. Share it on WhatsApp, or print it.



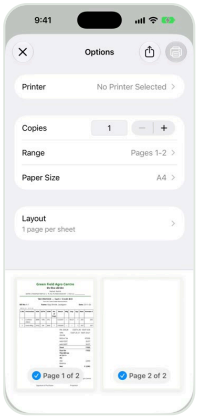
10

For the next bill, search by name, and set the quantity with the number pad.



11

For a credit sale, choose Credit, pick the farmer, and set when it is due, for example after the rabi harvest.

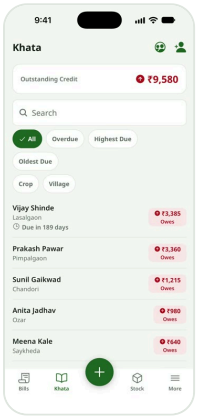


12

Bills print on a thermal or A4 printer, with GST, batch and expiry details.

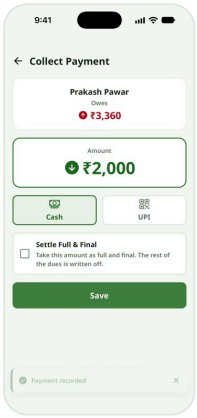
4. Khata

Owner and staff



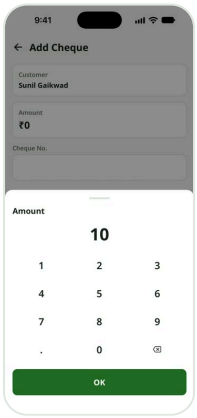
13

The Khata tab shows every farmer who owes you, and your total outstanding credit.



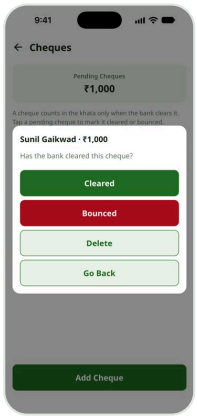
14

Open a farmer, tap Collect, enter the amount, and save. The balance updates straight away.



15

Got a cheque? Add it under Cheques, with the cheque number and the bank.

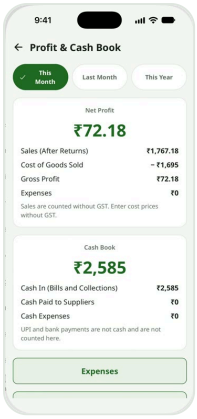


16

A cheque counts in the khata only when the bank clears it. Mark it cleared, or bounced.

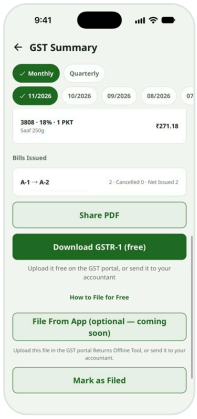
5. Reports

Owner



17

Profit and Cash Book shows your profit after cost, and the cash that should be in your drawer.

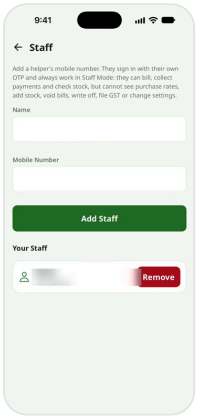


18

The GST Summary shows tax by rate and HSN code, and gives you a GSTR-1 file to upload, or to send to your accountant.

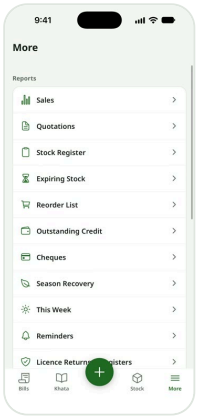
6. Staff

Owner and staff



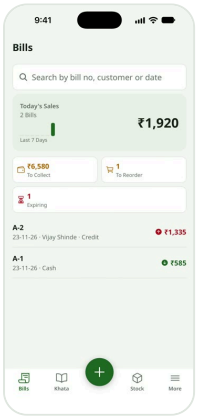
19

Under Staff, add a helper's mobile number. They sign in with their own code.



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Before you hand your own phone to a helper, turn on Staff Mode. Purchase rates, profit and settings are hidden.



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When a helper signs in on their own phone, they can bill, collect payments and check stock, but cannot see purchase rates or change settings.

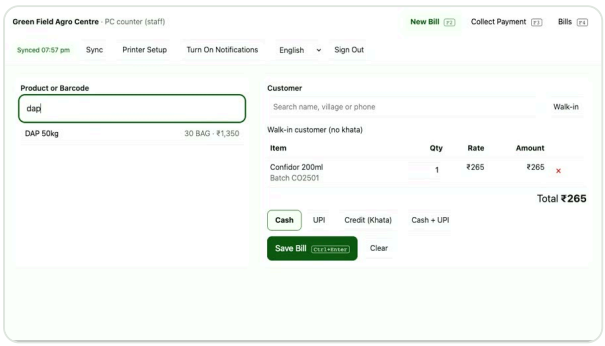
7. PC Counter

Owner and counter staff



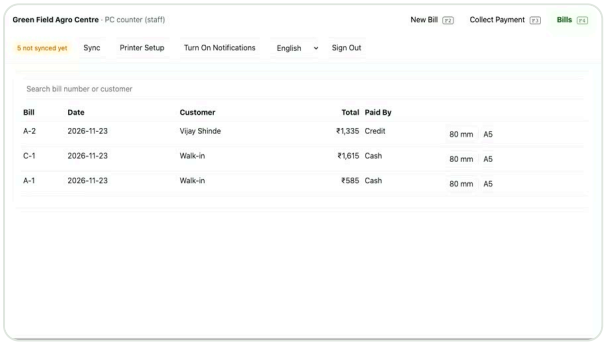
22

You can also bill from a Windows PC. Open the PC counter in Chrome or Edge, and link it from the owner's phone with the code on screen.



23

Type a product name, or scan a barcode, and press Enter. Everything works from the keyboard.

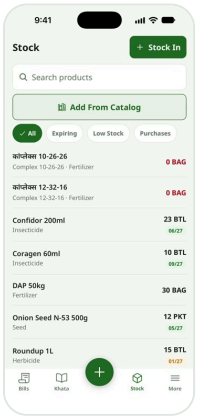


24

Press Control and Enter to save. The bill is ready to print, and it reaches your phone on the next sync.

8. Works Offline

Everyone



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AgriDesk works fully offline. Bills are saved on the phone, and sync when the internet is back.

Get started

1. Install AgriDesk from Google Play or the App Store, or open agridesk.aravir.in.
2. Choose your language and sign in with your mobile number.
3. Add your shop details and licences, then add stock from the catalog.
4. Make your first bill. Add staff and link a PC counter when you are ready.

₹2,999 a year per shop (about ₹8 a day), with every feature. Start with a 30-day free trial; no card needed.

AgriDesk by Aravir Technologies Private Limited · agridesk.aravir.in
Screenshots show a sample shop.